



**Regular Board Meeting Agenda via Zoom  
Teleconference**

**11/3/2020 06:00 PM**

Newhall School District  
25375 Orchard Village Rd., #200  
Valencia, CA 91355

**Meeting Minutes**

**A. CALL TO ORDER**

The Regular meeting of the Governing Board was called to order at 6:01 P.M. by Board President Solomon.

**B. ROLL CALL**

1. Donna Rose, Ernesto Smith, Suzan Solomon, Isaiah Talley, Brian Walters  
Board Members Rose, Smith, Solomon and Talley were present.  
All Cabinet Members were present.

Board Member Walters arrived at 6:12 P.M.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Adjourned to Closed Session at 6:04 P.M.

1. Pursuant to Government Code Section 54956.9: Potential Litigation - Case #18/19-04
2. Pursuant to Government Code Section 54956.9: Potential Litigation - Case #20/21-2
3. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release of an Employee
4. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent of Human Resources
5. Pursuant to Government Code Section 54957.6: Assistant Superintendent's Employment Contract and Compensation Discussion

**E. RECONVENE TO REGULAR SESSION**

Board members returned to Public Session at 7:11 P.M.

**F. REPORT OUT OF CLOSED SESSION**

Board President Solomon announced that no action was taken in Closed Session.

**G. PLEDGE OF ALLEGIANCE**

Board President Solomon led the Pledge of Allegiance.

**H. APPROVAL OF THE AGENDA**

Approval of the Agenda with removal of Item O.3.ii  
M/S/C- (Walters/Talley)

Vote: 2 - 3  
Roll call vote:  
Rose - Nay  
Smith - Nay  
Solomon - Nay  
Talley - Aye  
Walters - Aye

Approval of Agenda as presented  
(Talley/Rose)  
Vote: 5 - 0  
Roll call vote:  
Rose - Aye  
Smith - Aye  
Solomon - Aye  
Talley - Aye  
Walters - Aye

**I. APPROVAL OF MINUTES**

1. Consideration of Approving the Minutes of the Regular Meeting of October 27, 2020  
Minutes approved.  
M/S/C- (Walters/Rose)  
Vote: 5 - 0  
Roll call vote:  
Rose - Aye  
Smith - Aye  
Solomon - Aye  
Talley - Aye  
Walters - Aye

**J. ANNOUNCEMENTS**

- Board members Solomon and Talley publicly thanked the NSD community for the privilege to serve the District for another 4 -year term;
- The Wiley Canyon SDC program is scheduled to return for face-to-face learning next Thursday, November 12th;
- Assistant Superintendent of Human Resources Amanda Montemayor introduced Mr. Ken Hintz officially as the new Director of Human Resources;
- New Director of Human Resources Ken Hintz thanked the Board for the opportunity to serve in this new exciting role; Board members congratulated Mr. Hintz.

**K. PUBLIC COMMENTS**

None.

**L. CORRESPONDENCE**

The District received a formal letter of approval from the Los Angeles County Office Education on the Learning Continuity Plan. NSD met all compliance requirements and there were no exceptions.

Superintendent Pelzel commended Assistant Superintendent of Instructional Services Dee Jamison and her staff for a job well done.

**M. PUBLIC INTEREST**

None.

**N. CONSENT CALENDAR****1. Removal of Items From the Consent Calendar**

None.

**2. Consideration of Approving Items on the Consent Calendar**

Items approved

M/S/C- (Smith/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

**3. Consent Calendar- Business Services****i. Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants****ii. Consideration of Approving Gift Report #20/21-8****4. Consent Calendar- Human Resources****i. Consideration of Approving Personnel Report #20/21-09****5. Consent Calendar - Curriculum/Instructional Services****i. For Consideration of Approving the 2020-21 Document Tracking Services Licensing Agreement****ii. Consideration of Renewing the Annual Industrial Membership to the Association for Supervision and Curriculum Development (ASCD)****6. Consent Calendar- Administrative Services****i. Consideration of Approving Annual Renewal of LACSTA Membership for 2020-2022****O. STAFF REPORTS****1. Staff Reports- Curriculum/Instructional Services****i. Professional Development Presentation from Instructional Services**

Administrator of Professional Development Kate Peattie shared an overview of the professional development and resources provided for staff since March 2020. District Coaches will continue to support staff by providing ongoing live streams and recorded workshops/presentations, self-paced courses, and future professional development opportunities. The District's website also includes parent and student tutorials.

Board members thanked the Instructional Services team for arranging vital training to District staff.

## 2. Staff Reports-Administrative Services

### i. Discussion and Approval of Security Contract with LA County Public Safety and Security Services, LLC

After piloting its security services earlier in the year and receiving positive feedback from staff and administration, the District seeks to formally retain services for 1 year from L.A. County Public Safety and Security Services.

Board members were in favor of moving forward with services as they help provide a buffer and an extra layer of protection for students, staff and physical plants. Board members requested the vendor provide a summary report and logs in six months to monitor services provided throughout the District.

A District classified employee addressed the Board over concerns with the services included in the vendor's proposal and requested the Board consider contracting for weekends only on account of the District employs a night Custodial Manager that can render the same weekly services. Superintendent Pelzel responded that the duties of the Night Custodial Manager are to supervise staff and support other maintenance activities.

Item approved as presented.

M/S/C- (Walters/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

### ii. Debrief 2020: Didn't See That Coming Parent Engagement Event

Board members and Superintendent Pelzel shared feedback on the virtual event held on October 21st. Overall comments were positive, including the mix of topics discussed and translation feature available for non-English speaking families. Board members felt the virtual venue was especially great for families who normally cannot attend.

Board members recommended surveying parents next year to identify what topics should be covered.

### iii. COVID-19 Update and Board Discussion

Superintendent Pelzel shared the following COVID-19 updates:

- The County confirmed receipt and review of the District's waiver documents for all 10 sites. The County is overwhelmed with applications and it will likely be a few more weeks before NSD receives an update;
- There have been conversations about the County increasing its number of waiver approvals to 50 schools per week allowing for 10 schools per County district;
- The Wiley Canyon SDC Program is scheduled to return to blended learning on Thursday, November 12th. The program was unable to start on the Monday due to transportation scheduling. Superintendent Pelzel thanked

Transportation Director Brad Renison for the department's continued District support;

- Site administrators were asked to submit proposals to the District after receiving requests to resume in-person, targeted, small cohorts for specific grade levels;
- Teachers were presented with the same Distance Learning survey parents received a few weeks back. After receiving a total of 193 responses, the one question that stood out and aligned with parent responses was: "What are the most significant changes in Distance Learning from spring to now?" Top 4 responses were:
  - Live meets
  - Organizations of Google Classroom
  - Hotspots with unlimited data
  - Communication with parents

#### iv. Approval of 2020-2021 Superintendent Goals

Superintendent Pelzel shared his four targeted goals, their objectives and specific actions for the 2020-2021 year. These goals are grounded in the four Dimensions of School Leadership from the Center for Educational Leadership. The information shared with the Board tonight will be made available on the Superintendent page of the NSD website.

Board members commended Mr. Pelzel for a comprehensive, detailed plan and offered their support to ensure his success.

Superintendent goals approved.

M/S/C- (Rose/Talley)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

### 3. Staff Reports- Human Resources

#### i. Consideration of Approving Longy University Agreement

Board President Solomon shared her viewpoints on how the contract was presented to the District, whether a Distance Learning setting is appropriate for a student teacher, and if the timing is ideal at this time.

The remaining Board members shared their viewpoints and agreed that receiving meaningful instruction from one of our experienced staff members could result in a positive opportunity for the Music program. Also, remaining Board members were not in favor of the student teacher running the risk of not finding alternate placement.

Item approved.

M/S/C- (Talley/Rose)

Vote: 4 - 1

Roll call vote:

Rose - Aye  
 Smith - Aye  
 Solomon - Nay  
 Talley - Aye  
 Walters - Aye

**ii. Discussion and Consideration of Contractual Salary Incentive for Superintendent**

The Governing Board completes a mid-year and annual review of the Superintendent, and have the option to offer a performance incentive after their review. The Board unanimously agrees that the 2019-2020 was a particularly extraordinary year and that Superintendent Pelzel managed it exceptionally well, going above and beyond his performance expectations. The Board would like to recognize Mr. Pelzel's outstanding efforts by approving a \$5,000.00 incentive.

Board member Walters shared that although there are concerns from staff and timing may not be ideal, it is important to recognize that Superintendent Pelzel exceeded his job expectations and is deserving of the incentive.

Approved \$5,000.00 salary incentive for the Superintendent.  
 M/S/C- (Rose/Talley)  
 Vote: 5 - 0  
 Roll call vote:  
 Rose - Aye  
 Smith - Aye  
 Solomon - Aye  
 Talley - Aye  
 Walters - Aye

**4. Staff Reports- Business Services**

**i. Consideration of Approving School Bell Schedules for 2020-2021**

Bell schedules approved for all 10 sites.  
 M/S/C- (Walters/Smith)  
 Vote: 5 - 0  
 Roll call vote:  
 Rose - Aye  
 Smith - Aye  
 Solomon - Aye  
 Talley - Aye  
 Walters - Aye

**ii. Consideration of Approving Parent Square Contract**

Meadows Elementary Teacher Tina Daucher inquired on whether teachers were surveyed prior to considering the purchase of this communication platform.

Superintendent Pelzel shared that although no surveys were conducted, the decision to move forward with a formal contract was based on teacher/admin input.

Item approved.  
 M/S/C- (Walters/Talley)  
 Vote: 5 - 0  
 Roll call vote:

Rose - Aye  
Smith - Aye  
Solomon - Aye  
Talley - Aye  
Walters - Aye

**P. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- FMP small and long term project Board discussion
- Upcoming 2020-2021 Facilities Projects
- 2021 NSD Open House discussion

**Q. ADJOURN TO CONTINUATION OF CLOSED SESSION**

Board members resumed Closed Session at 9:17 P.M. to discuss previously stated closed session items.

**R. RETURN TO PUBLIC SESSION**

Board Members returned to Public Session at 10:17 P.M.

**S. REPORT OUT OF SECOND CLOSED SESSION**

Board President Solomon announced the following actions were taken in second closed session:

Approval of amended Personnel Report #20/21-07 to include hiring of Daria Ramirez as Principal of Old Orchard Elementary School

M/S/C- (Talley/Rose)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

Approval of workman's comp settlement and release in the amount of \$24,999

M/S/C- (Walters/Rose)

Vote: 5 - 0

Roll call vote:

Rose - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

Walters - Aye

**T. ADJOURNMENT**

Board President Solomon adjourned the meeting at 10:18 P.M.

The next Regular Board Meeting is scheduled for November 17, 2020. Closed Session begins at 6:00 P.M. and Open Session begins at 7:00 P.M. The meeting will be held via Zoom teleconference

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Board Clerk

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Secretary